



## **Le Parc Place Deposit and Enrollment Policy**

Le Parc Place Preschool conducts an open enrollment throughout the school year. Families wishing to enroll their child(ren) must submit a completed application along with the deposit fee of \$1000 and an application fee of \$25 (non-refundable). If registering more than one child per family, a deposit (of an additional \$500 per child) and application fee must be paid per each child enrolled. Slots are available on a first come, first serve basis. Once the deposit is paid, a confirmation letter and statement will be sent via email.

Deposits are deducted from the first and last month's tuition payment (due on or before the first day of school). First month's tuition is prorated to reflect the start date.

The deposit fee is refundable with a minimum 30 day notice from the date the deposit was paid, **minus a \$100 processing fee per child. After 30 days, the deposit becomes non-refundable. Please see the tuition and payment policy for additional information.**